

St. Francis Episcopal Church
Vestry 4/20/2011

Attendees: Rev. Kelsey Hogue, Rev. Bob Manasek, Rev. Bob Brown, Chris Kelly, Cindy Dickinson, Steve Trickler, Collette Suhr, Randy Yates, Vic Brenizer, Jane Sayre, Gina Shedd, Samala Brown, Don Kepler, Kathy Yates

1. Quarterly Financial Reports

Don Kepler presented the General Fund reports. (See attached) We currently have \$31,521 in the checking account. We are expecting a drop in income. This typically occurs each summer. Comparison with 2010 first quarter reports shows a decrease in income from pledges. Utilities show a decrease but it is probably too early to tell if it is a result of the construction upgrades.

Kathy Yates presented the Foundation report. (See attached) At the end of March, we have \$1,076,455 in Foundation funds. Investments overall have shown growth. We are on target for our yearly goal of 5% earnings.

Quarterly financial reports were accepted as presented.

2. Roof Issues

Fr. Kelsey, Randy Yates, Chris Kelley, and Bob Brown met with a representative from Baker & Associates re covering the walkway to the parking lot. Schank Roofing came today to patches some leaks that were discovered. Water pooling is occurring on the roof in areas where there are no drains. Cause is unknown at this time, as is a solution to the problem. Roof replacement will wait until we get the recommendation from Baker & Associates.

3. Door Mats

Vic Brenizer and Cindy Dickinson selected the doormats for the entrance areas. The mats have arrived and are in place.

4. Hospitality Issue

An issue arose last week re handling a scheduled luncheon and a funeral. Vestry was asked for input on handling such situations and to act as facilitators in future situations. Fr. Kelsey will meet with Collette and Sam to discuss ways of avoiding miscommunications around scheduling.

5. Lay Ministry Booklets

Suggested changes have been incorporated into the booklets and we will now move forward renew and re-educate people serving in lay ministry positions. The process will begin with the Intercessors after Easter and Fr. Kelsey's vacation.

6. Discussion of Fr. Kelsey's Salary Package

Gina Shedd presented the current terms stated in our Letter of Agreement with Fr. Kelsey, the committee's observations, and a proposal for changing or amending the Letter of Agreement. (See attached)

Following discussion, it was decided that:

- the source of the funds for the continuing education fund should not be stated,
- the word "sabbatical" should be replaced with the words "continuing education";
- a statement should be added that the continuing education leave will not accrue from year to year, and
- a lawyer should be contacted to determine if we need a new Letter of Agreement or if we should write an amendment to the current one.

Cindy Dickinson moved that we accept the proposal as amended. Seconded by Vic Brenizer. Motion carried.

Meeting adjourned with prayer at 8:35pm.

Samala Brown
Recording Secretary